

MARIELLA FREIRE-REYES  
INTERIM GENERAL

# CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI  
MAYOR

**DEPARTMENT OF AGING**  
AN AREA AGENCY ON AGING  
221 N. FIGUEROA ST., STE. 500  
LOS ANGELES, CA 90012  
(213) 482-7252

March 3, 2022

Honorable City Council  
c/o Office of the City Clerk  
Room 395, City Hall  
Los Angeles, CA 90012

Honorable Councilmembers:

## **REQUEST FOR AUTHORIZATION TO AMEND SENIOR SERVICE CONTRACTS TO CLOSEOUT FISCAL YEAR 2019-2020**

The City of Los Angeles Department of Aging (LADOA) requests City Council and Mayoral authorization to amend senior service contracts to closeout fiscal year 2019-2020, in accordance to ED3, see enclosed ED3 waiver.

If you have any questions regarding this matter, please contact Stewart Young at (213) 482-7246.

Sincerely,

*Mariella Freire-Reyes*

Mariella Freire-Reyes (Mar 3, 2022 18:44 PST)

MARIELLA FREIRE-REYES, MPA  
Interim General Manager

cc: City Attorney  
City Administrative Officer

LT:MFR:mn:n/Authorization to Closeout FY 19-20 Ltr (Waiver)

## TRANSMITTAL

TO Department of Aging	DATE 03/03/2022	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT	

### **AUTHORIZATION TO AMEND SENIOR SERVICE CONTRACTS TO CLOSEOUT FISCAL YEAR 2019-2020**

Approved, ED3 review waived, and transmitted for further consideration.



ERIC GARCETTI  
Mayor

(Andre Herndon for)

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: December 8, 2021

To: Honorable Eric Garcetti, Mayor  
City of Los Angeles

Attention: Heleen Ramirez, Legislative Coordinator

From: Mariella Freire-Reyes, Interim General Manager  
Department of Aging

  
Mariella Freire-Reyes (Dec 9, 2021 09:56 PST)

**REQUEST FOR AUTHORIZATION TO AMEND SENIOR SERVICE CONTRACTS TO CLOSEOUT FISCAL YEAR 2019-2020**

The Los Angeles Department of Aging (LADOA) is requesting authority to amend senior service contracts to closeout Fiscal Year (FY) 2019-2020 Title III and Title VII Older Americans Act (OAA) Programs, the Proposition A Program, and the Senior Emergency Nutrition Program. LADOA also requests Mayor's approval to perform any required technical closeout adjustments to reflect actual expenditures and service levels that will allow identified program savings to cover contractors that have over served due to higher service demands or have incurred higher costs.

**RECOMMENDATIONS**

That the City Council, subject to the concurrence by the Mayor:

1. Authorize the Interim General Manager of LADOA or designee to execute a contract amendments to closeout FY 2019-2020 agreements in the amounts set forth in Table 2.
2. Authorize the Interim General Manager of LADOA or designee to prepare Controller instructions for any technical adjustments that are consistent with Mayor and Council actions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions.
3. Authorize the Controller to disburse funds to the contractors upon submission of proper demand from the Interim General Manager of LADOA or designee.

**BACKGROUND**

LADOA annually contracts with senior and caregiver service providers with agreements that encompass programs such as senior social and supportive services, congregate nutrition, home-delivered meals, and assisted transportation. In FY 2019-2020, LADOA's senior services contractors provided 752,276 Congregate senior meals, 813,343 Home-

delivered senior meals, 26,830 hours of Case Management services, 16,634 hours of In-home Supportive Services, and 102,348 One-way Transportation program trips.

During the course of the program year, Jewish Family Service of Los Angeles (JFS) West Wilshire Aging Service Area (ASA) experienced higher demand in the Title III-C1 Congregate Meal program (C1) and ONEgeneration experienced higher demand in the Title III-B Social Services program, the Title III-C2 Home Delivered Meal program (C2), and the Proposition A Transportation program (Prop A). The increased demand generated increased expenditures in each of the respective programs.

JFS West Wilshire ASA's higher costs of \$55,408 for the C1 program will be offset by the cumulative total of C1 program savings of \$167,979 identified in multiple agencies. ONEgeneration's higher costs of \$28,491 for the III-B program, \$11,395 for the C2 program, and \$33,479 for the Prop A program will be offset by the cumulative total of III-B program savings of \$304,282, the cumulative total of C2 program savings of \$405,473, and the cumulative total of Prop A program savings of \$222,186 identified in multiple agencies. A summary of the savings in each program and the additional funding required for JFS West Wilshire and ONEgeneration are contained in Table 1 below.

**TABLE 1 – REALLOCATION OF FUNDS FROM PROGRAM SAVINGS**

<b>PROGRAM</b>	<b>CUMULATIVE SAVINGS FROM MULTIPLE AGENCIES</b>	<b>JFS WEST WILSHIRE ADDITIONAL FUNDING NEEDED</b>	<b>ONEgeneration ADDITIONAL FUNDING NEEDED</b>
Title III-B	\$304,282	\$0	\$28,491
Title III-C1	\$167,979	\$55,408	\$0
Title III-C2	\$405,473	\$0	\$11,395
Prop A Transportation	\$222,186	\$0	\$33,479
<b>Total</b>	<b>\$1,099,920</b>	<b>\$55,408</b>	<b>\$73,365</b>

LADOA recommends authorization to amend contractor agreements, Attachments 1 and 2, funded by the Older American Act, Prop A, and Senior Emergency Meals programs to reflect actual service levels and program expenditures. The revised total funding amounts are contained in Table 2 below.

**TABLE 2 – CONTRACT FUNDING LEVELS WITH ACTUAL EXPENDITURES**

<b>PROGRAM</b>	<b>JFS WEST WILSHIRE REVISED FUNDING</b>	<b>JFS WESTSIDE REVISED FUNDING</b>	<b>ONEgeneration REVISED FUNDING</b>
Title III-B	\$152,739	\$134,632	\$277,195
Title III-C1	\$430,428	\$310,315	\$532,146
Title III-C2	\$381,290	\$280,135	\$737,031
Prop A Transportation	\$223,204	\$272,320	\$309,831
<b>Total FY 2019/2020 Funding</b>	<b>\$1,187,661</b>	<b>\$997,402</b>	<b>\$1,856,203</b>

Page 3  
Honorable Eric Garcetti  
December 8, 2021

### **FISCAL IMPACT STATEMENT**

This request complies with the City's financial policy. LADOA's proposed actions will reimburse the agency that over served and over spent using program savings and have no additional impact on the City General Funds.

A copy of this transmittal is being forwarded to the City Attorney and President of the Council on Aging for concurrent review and approval.

### Attachments

MFR:SY:lb:n/FY 19-20 Funding Closeout Amendment Transmittal ED3 2021.12.04

cc: City Attorney  
City Administrative Officer  
President, Council on Aging

THIRD/CLOSEOUT AMENDMENT  
TO AGREEMENT NUMBER C-134406 OF THE LOS ANGELES CITY CONTRACTS  
BETWEEN  
THE CITY OF LOS ANGELES  
AND  
JEWISH FAMILY SERVICE OF LOS ANGELES RELATING TO  
THE MULTIPURPOSE, SOCIAL SERVICES, NUTRITION, AND TRANSPORTATION PROJECT

---

THE THIRD/CLOSEOUT AMENDMENT to Agreement Number C-134406 of City of Los Angeles Contracts is made and entered into by and between the City of Los Angeles, (City), a municipal corporation, acting by and through its Los Angeles Department of Aging (LADOA) and Jewish Family Service of Los Angeles, a California nonprofit corporation, (Contractor) for the provision of services related to the delivery of senior and family caregiver services. Collectively, the parties hereinafter referred to as the "Parties".

RECITALS

WHEREAS, the City and Contractor have entered into an Agreement wherein Contractor shall provide certain services, and said Agreement was effective July 1, 2019, which together with all amendment(s) thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, PSC 5 of the Standard Provisions for City Contracts provides for amendments; and

WHEREAS, the City and Contractor are desirous of amending the Agreement as authorized by the Los Angeles City Council and Mayor (refer to Council File Number \_\_\_\_ dated \_\_\_\_), which authorizes the General Manager of LADOA to prepare and execute an amendment to the Agreement for the purpose of:

1. Amending §301 A 1, by reallocating amounts in program funding and reducing funds in the amount of Seventy Six Thousand Eight Hundred Sixty-Eight Dollars (\$76,868) to reflect actual expenditures for a new contract total of Two Million One Hundred Eighty-Five Thousand Sixty-Three Dollars (\$2,185,063);
2. Amending Exhibit 1, Budget Documents, to include the amended budgets; and
3. Making such changes as are required in connection with the foregoing, all as detailed elsewhere in this Agreement.

WHEREAS, this Agreement is necessary and proper to continue and/or complete certain activities authorized by this Agreement.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended effective July 1, 2019 as follows:

AMENDMENT

1. Amend §301.A.1, by deleting in its entirety and replacing with the following:

A. Compensation

- 1) The City shall pay the Contractor an amount not to exceed Two Million One Hundred Eighty-Five Thousand Sixty-Three Dollars (\$2,185,063); for the complete and satisfactory performance of the Scope of Work. These funds shall be allocated from the CDA and shall be expended in accordance with the approved Budgets. The Contractor’s right to receive compensation is conditioned upon approval of the Budget by the City, compliance with the City’s indemnification and insurance requirements, satisfactory performance of the Scope of Work, and compliance with the terms and conditions contained herein.

Funding allocation for the full term of this Agreement shall be as follows:

West Wilshire ASA July 1, 2019 Through June 30, 2020	FY 2019-20 GRANT FUNDS	FY 2019-20 NSIP FUNDS	FY 2019-20 CITY GENERAL FUNDS	FY 2019-20 PROP A FUNDS	FY 2019-20 OTO FUNDS	FY 2019- 20 EMERGENCY NUTRITION FUND	FY 2019-20 TOTAL FUNDING
OAA Title III-B	\$141,582	\$0	\$525	\$0	\$10,632	\$0	\$152,739
OAA Title III-C1	\$313,039	\$29,015	\$43,207	\$0	\$0	\$45,167	\$430,428
OAA Title III-C2	\$182,489	\$32,446	\$65,453	\$0	\$19,616	\$81,286	\$381,290
Proposition A	\$0	\$0	\$0	\$223,204	\$0	\$0	\$223,204
<b>TOTAL FUNDS</b>	<b>\$637,110</b>	<b>\$61,461</b>	<b>\$109,185</b>	<b>\$223,204</b>	<b>\$30,248</b>	<b>\$126,453</b>	<b>\$1,187,661</b>

Westside ASA July 1, 2019 Through June 30, 2020	FY 2019-20 GRANT FUNDS	FY 2019-20 NSIP FUNDS	FY 2019-20 CITY GENERAL FUNDS	FY 2019-20 PROP A FUNDS	FY 2019-20 OTO FUNDS	FY 2019- 20 EMERGENCY NUTRITION FUND	FY 2019-20 TOTAL FUNDING
OAA Title III-B	\$127,367	\$0	\$1,777	\$0	\$5,488	\$0	\$134,632
OAA Title III-C1	\$237,539	\$28,322	\$44,454	\$0	\$0	\$0	\$310,315
OAA Title III-C2	\$161,580	\$30,512	\$55,866	\$0	\$4,973	\$27,204	\$280,135
Proposition A	\$0	\$0	\$0	\$272,320	\$0	\$0	\$272,320
<b>TOTAL FUNDS</b>	<b>\$526,486</b>	<b>\$58,834</b>	<b>\$102,097</b>	<b>\$272,320</b>	<b>\$10,461</b>	<b>\$27,204</b>	<b>\$997,402</b>

In accordance with Title 2 CFR §200.331(a), *Requirements for pass-through entities*, Federal Award Identification information is as follows:

Federal Award Identification Number (FAIN):	1901CAOASS 1901CAOACM 1901CAOAHD 1901CAOANS 197CACA3Y8313 197CACA3Y8314
---	--

Federal Award Date:	July 1, 2019 – June 30, 2020
Award is Research and Development (R&D):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> <b>No</b>

2. Replace Exhibit 1, Budget Documents of the Agreement, with Parts A, B, C, and D for Titles III-B, III-C1, III-C2, and Proposition A, by including revised attached Exhibit 1 - Budget Documents; incorporated herein by reference.
3. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.
4. This agreement is executed in three duplicate originals, each of which is deemed to be an original. This agreement includes four (4) pages and one (1) exhibit, which constitutes the entire understanding and agreement of the parties.



5. SIGNATURE PAGE

IN WITNESS THEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly appointed representatives.

APPROVED AS TO FORM AND LEGALITY:  
MICHAEL N. FEUER, City Attorney

For: THE CITY OF LOS ANGELES

By: \_\_\_\_\_  
Regina C. Mills  
Deputy City Attorney

By: \_\_\_\_\_  
Laura Trejo  
General Manger  
Los Angeles Department of Aging

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:  
HOLLY L. WOLCOTT, City Clerk

For: ONEgeneration

By: \_\_\_\_\_

By: \_\_\_\_\_  
Eli Veitzer  
CEO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(Contractor Corporate Seal)

By: \_\_\_\_\_  
David Felman  
CFO

Date: \_\_\_\_\_

D-U-N-S® Number: 113799076  
City Business License Number: 0000438283  
Internal Revenue Service Number: 95-1691013  
Council File Number:     ; Date of Approval:       
Agreement Number C-134406 of City Contracts, Amendment Number 3

THIRD/CLOSEOUT AMENDMENT  
TO AGREEMENT NUMBER C-133487 OF THE LOS ANGELES CITY CONTRACTS  
BETWEEN  
THE CITY OF LOS ANGELES  
AND  
ONEGENERATION RELATING TO  
THE MULTIPURPOSE, SOCIAL SERVICES, NUTRITION, AND TRANSPORTATION PROJECT

---

THE THIRD/CLOSEOUT AMENDMENT to Agreement Number C-133487 of City of Los Angeles Contracts is made and entered into by and between the City of Los Angeles, (City), a municipal corporation, acting by and through its Los Angeles Department of Aging (LADOA) and ONEgeneration, a California nonprofit corporation, (Contractor) for the provision of services related to the delivery of senior and family caregiver services. Collectively, the parties hereinafter referred to as the "Parties".

RECITALS

WHEREAS, the City and Contractor have entered into an Agreement wherein Contractor shall provide certain services, and said Agreement was effective July 1, 2019, which together with all amendment(s) thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, PSC 5 of the Standard Provisions for City Contracts provides for amendments; and

WHEREAS, the City and Contractor are desirous of amending the Agreement as authorized by the Los Angeles City Council and Mayor (refer to Council File Number \_\_\_\_ dated \_\_\_\_), which authorizes the General Manager of LADOA to prepare and execute an amendment to the Agreement for the purpose of:

1. Amending §301 A 1, by reallocating amounts in program funding and reducing funds in the amount of Twenty Nine Thousand Three Hundred Sixty Dollars (\$29,360) to reflect actual expenditures for a new contract total of One Million Eight Hundred Fifty-Six Thousand Two Hundred Three Dollars (\$1,856,203);
2. Amending Exhibit 1, Budget Documents, to include the amended budgets; and
3. Making such changes as are required in connection with the foregoing, all as detailed elsewhere in this Agreement.

WHEREAS, this Agreement is necessary and proper to continue and/or complete certain activities authorized by this Agreement.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended effective July 1, 2019 as follows:

AMENDMENT

1. Amend §301.A.1, by deleting in its entirety and replacing with the following:

A. Compensation

- 1) The City shall pay the Contractor an amount not to exceed One Million Eight Hundred Fifty-Six Thousand Two Hundred Three Dollars (\$1,856,203); for the complete and satisfactory performance of the Scope of Work. These funds shall be allocated from the CDA and shall be expended in accordance with the approved Budgets. The Contractor’s right to receive compensation is conditioned upon approval of the Budget by the City, compliance with the City’s indemnification and insurance requirements, satisfactory performance of the Scope of Work, and compliance with the terms and conditions contained herein.

Funding allocation for the full term of this Agreement shall be as follows:

Southwest Valley ASA July 1, 2019 Through June 30, 2020	FY 2019-20 GRANT FUNDS	FY 2019-20 NSIP FUNDS	FY 2019-20 CITY GENERAL FUNDS	FY 2019-20 PROP A FUNDS	FY 2019-20 OTO FUNDS	FY 2019- 20 EMERGENCY NUTRITION FUND	FY 2019-20 TOTAL FUNDING
OAA Title III-B	\$250,680	\$0	\$5,777	\$0	\$20,738	\$0	\$277,195
OAA Title III-C1	\$402,020	\$45,029	\$67,412	\$0	\$0	\$17,685	\$532,146
OAA Title III-C2	\$445,311	\$50,102	\$226,540	\$0	\$0	\$15,078	\$737,031
Proposition A	\$0	\$0	\$0	\$309,831	\$0	\$0	\$309,831
<b>TOTAL FUNDS</b>	<b>\$1,098,011</b>	<b>\$95,131</b>	<b>\$299,729</b>	<b>\$309,831</b>	<b>\$20,738</b>	<b>\$32,763</b>	<b>\$1,856,203</b>

In accordance with Title 2 CFR §200.331(a), *Requirements for pass-through entities*, Federal Award Identification information is as follows:

Federal Award Identification Number (FAIN):	1901CAOASS 1901CAOACM 1901CAOAH 1901CAOANS 197CACA3Y8313 197CACA3Y8314
Federal Award Date:	July 1, 2019 – June 30, 2020
Award is Research and Development (R&D):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> <b>No</b>

2. Replace Exhibit 1, Budget Documents of the Agreement, with Parts A, B, C, and D for Titles III-B, III-C1, III-C2, and Proposition A, by including revised attached Exhibit 1 - Budget Documents; incorporated herein by reference.
3. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.

4. This agreement is executed in three duplicate originals, each of which is deemed to be an original. This agreement includes four (4) pages and one (1) exhibit, which constitutes the entire understanding and agreement of the parties.

5. SIGNATURE PAGE

IN WITNESS THEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly appointed representatives.

APPROVED AS TO FORM AND LEGALITY:  
MICHAEL N. FEUER, City Attorney

For: THE CITY OF LOS ANGELES

By: \_\_\_\_\_  
Regina C. Mills  
Deputy City Attorney

By: \_\_\_\_\_  
Laura Trejo  
General Manger  
Los Angeles Department of Aging

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:  
HOLLY L. WOLCOTT, City Clerk

For: ONEgeneration

By: \_\_\_\_\_

By: \_\_\_\_\_  
Eva Goetz  
President & CEO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(Contractor Corporate Seal)

By: \_\_\_\_\_  
Kenneth Kang  
CFO & COO

Date: \_\_\_\_\_

D-U-N-S® Number: 070055913  
City Business License Number: 61137-69  
Internal Revenue Service Number: 95-4066979  
Council File Number:     ; Date of Approval:       
Agreement Number C-133487 of City Contracts, Amendment Number 3